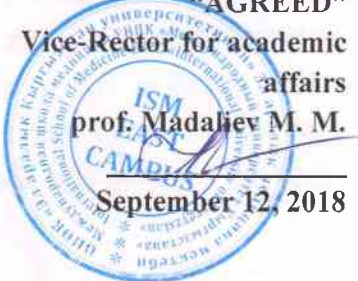


«APPROVED»
Rector of the IUK
prof. Savchenko E. Yu
September 19, 2018



«REVIEWED»
Scientific Council
of the IUK
№ 43 Dated
September 11, 2018

«AGREED»
Vice-Rector for academic
affairs
prof. Madaliev M. M.
September 12, 2018



Regulation on the repeat courses in the subjects curriculum of the ISM “IUK”

The need to introduce repeat courses is primarily due to the specifics of medical education, in which the knowledge-skills system is centered on the practical skills of the student. The skills acquired at all stages of education provide an opportunity for further education and form the basis of the professional competence of the doctor. However, the practical skills of a doctor can be acquired only in specially organized conditions with the direct participation of a professional teacher.

It is also important to have continuity in the core disciplines and, as a result, to have strict requirements for consistency in the basic courses, when, having failed, for example, the first year, the student simply will not be able to fully master the material of the second year disciplines.

In view of the above, and also aware of the high quality requirements of medical education, it is necessary to impose more stringent requirements on students who fail to complete their studies. On the basis of the main task of the educational program - training of a highly qualified specialist - the administration of the university has no right to admit students with academic debts. However, the exclusion of a student with less than three debts without the possibility of liquidation is contrary to the rules of higher education. Consequently, it is necessary to ensure that students are able to eliminate academic debts, taking into account the specifics of the particular discipline and medical education in general.

Basic provisions

1. Students who have received a final mark for a discipline below 60 points in no more than 2 (two) disciplines are allowed to take repeated courses.
2. A student with debts in three or more disciplines is expelled from ISM Academic Consortium of the “IUK”.

3. The repeat course is conducted with the permission of the Dean and with the agreement of the head of the relevant department during extra-curricular time.
4. The scope of the repeat course is determined on the basis of the syllabus and curriculum and includes all practical exercises in the discipline. The topics included in the lecture course are studied independently by the student and the success of the material is monitored by the teacher.
5. The repeat course shall not exceed 4 contact hours per week.
6. The academic debt in the disciplines of the «General Humanities and Socio-economic Disciplines» and the block «General Mathematical and Natural-Scientific Disciplines» are liquidated by the student independently at the consultation of the teacher.
7. The repeat course is taught according to a plan drawn up by the teacher and approved by the head of the department. The study plan should be agreed with the Dean. The plan should define the dates of the classes and the subjects studied by the student independently and the subjects studied under the supervision of the teacher. The plan must be provided by the teacher to the student and dean before the beginning of the class.
8. Control over the passage of the refresher course is carried out by filling in the “Individual refresher course registration sheet”
9. A student is required to complete a repeat course within the period specified by the Dean, but no later than the beginning of the next examination session.
10. Re-examination examinations are taken by a panel of two professors.
11. If the student does not complete the repeat course within the specified time frame or if the student receives an unsatisfactory grade, the student is expelled from the ISM Academic Consortium «IUK».
12. A student is allowed to repeat the course after paying for the course within 3 days of the signing of the order.
13. Calculation of payment is made by the accounting department in accordance with the regulation on hourly payment based on the report of the dean's office.

Algorithm

1. A student's application for additional classes in the subject matter.
2. A dean authorizes or refuses.
3. A dean prepares the order (who, when before how long, how much)
4. A teacher, together with the students, prepares a schedule of additional classes so that there are no coincidences.
5. A dean approves the schedule of additional classes.
6. A teacher conducts the classes according to the schedule, evaluates the student, and submits to the dean the completed individual form of the repeat courses and the sheet.
7. A dean submits a report for payment.