

Approved

Vice-rector for academic and administrative work

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Regulation on the educational work "IUK"

1. General Provisions.

1.1. The present Regulations of the "International University of Kyrgyzstan" (hereinafter - ISM "IUK") was developed on the basis of:

- The Law of the Kyrgyz Republic "On Education" dated April 30, 2003 No. 92 (As amended by the Laws of the Kyrgyz Republic dated January 20, 2009 No. 10, June 17, 2009 No. 185, January 15, 2010 No. 2, June 13, 2011 No. 42, 8 August 2011 No. 150, December 29, 2011 No. 255, December 29, 2012 No. 206, July 4, 2013 No. 110, July 30, 2013 No. 176);
- Charter of the "IUK" dated March 22, 2019 No. 18;
- Development strategy of the "IUK" for the period from 2018 to 2023;
- Development strategy of the ISM "IUK» for the period from 2019 to 2024;
- Plan for the implementation of the Strategy of the "IUK" for the period from 2018 to 2023; - and other regulatory local acts of the "IUK"
- Work plan for educational work of the ISM "IUK" for the period from 2020-2021;
- Moral and ethical code of students of the ISM "IUK"

2. Essence, goals, objectives, priority areas, participants in education.

2.1. The process of education at the University is based on a personality-oriented approach to students. Based on this, education is understood as creating conditions for the student's self-development, i.e., for the realization of its cognitive, value, creative communicative potential. Parenting principles:

- the principle of self-actualization (support of students' aspirations for the manifestation and development of their natural and socially acquired capabilities);
- the principle of individuality (creation of conditions for the formation of individuality of the personality of the student and teacher);
- the principle of subjectivity (attitude towards students as a subject in the life of the group and the university);
- the principle of choice (creation of such conditions for education, training and life, in which the student is in conditions of constant choice);
- the principle of creativity and success (the organization of individual and collective creative activity, allowing to determine and develop the individual characteristics of the student);
- the principle of trust and support (faith in the student, trust in him, support for his aspirations for self-realization and self-affirmation).

2.2. The goal is the harmonious development of an independent personality, capable of adapting to the changing conditions of life in society.

2.3. Tasks:

- Formation of an active life position, the ability to communicate with other people; promoting the formation of a student's conscious attitude to their health as the basis of personal development;
- improving the moral qualities of students;

- creating conditions for the development of the abilities and inclinations of students.

3. Directions of educational work with students.

3.1. Annually the plan of educational work with students at the ISM "IUK" is developed by the deputy dean for educational work in agreement with the student council and approved by the dean of ISM "IUK"

3.2. Educational work with students includes the following areas:

- creation of an optimal social and pedagogical educational environment aimed at creative self-development and self-realization of the individual;
- organization of research work of students outside the classroom;
- promotion of the values of physical culture and a healthy lifestyle;
- scientific substantiation of existing methods, search and implementation of new technologies of educational influence on the student, creation of conditions for their implementation;
- assistance to the work of public organizations, clubs and public student associations, and university teams;
- education of citizenship, patriotism, aimed at the formation of national and cultural identity, active participation in the life of the country;
- creation of a system of moral and material incentives for teachers and students who actively participate in the organization of educational work;
- organization of cultural, sports, scientific, scientific and methodological conferences, seminars, symposia;
- development of the material and technical base of the facilities involved in the organization of educational activities;
- support and development of the student press;

- organization of provision of secondary employment for students;
- organization of work on the prevention of delinquency, drug addiction and HIV infection among students;
- information support for students.

3.3 Educational work with students is coordinated by the vice-rector for educational and administrative work.

4. Organization of educational work with students.

4.1. University level;

4.1.1. The coordination of educational work in the ISM "IUK" is carried out by the deputy dean for educational work in accordance with the job description.

4.1.2. To coordinate educational work in specific areas, there is a Center for cultural, educational and educational work with students.

4.2. Faculty level

4.2.1. By the decision of the head of the structural unit, one of the faculty employees from among the teaching staff, who has worked at the faculty for at least 3 years, is assigned the duties of a deputy dean.

4.2.2. The deputy dean for educational work is accountable to the dean of the faculty and is a member of the student council.

4.2.3. The main functional responsibilities of the vice-dean dean for educational work:

- interaction with the center for cultural, educational and educational work with students, providing information on educational activities of the faculty for their inclusion in the calendar of university-wide events of the ISM ESPC "IUK»»;
- development of plans for the organization of the educational process related to artistic and creative activities, holding review contests at the faculty;

- development of proposals and recommendations for improving the system of educational work, its financial and staffing, preparation of methodological documentation on the organization of educational work at the faculty;
- Conducting with teachers-curators of academic groups of workshops and seminars aimed at improving the educational process,
- organization of seminars, conversations, consultations with specialists on primary prevention of drug addiction and HIV infection among students;
- analysis and control of educational work carried out at the faculties, dissemination of best practices in the work of other faculties and universities;
- implementation of interaction of the teaching staff of the departments of the faculty on the organization of educational work; providing students and faculty staff with information about the events held in the ISM "IUK" through information stands and other types of information activities;
- introduction of modern scientific and pedagogical technologies into the practice of educational work;
- organizing student participation in university-level events (community work, cultural and sports events), as well as organizing student participation in events held by city (regional, etc.) structures to work with student youth;
- assistance in the work of the student trade union organization of the faculty, other public organizations, clubs and associations;
- preparation of proposals to encourage students for active participation in the social life of the faculty.

4.2.4. For the organization of educational work with the academic group, on the basis of the order of the dean, on the proposal of the head of the graduating department, a curator of the group is appointed. The assignments performed by the

curator are recorded in the teacher's individual plan and are considered in accordance with the Time Standards.

5. Motivation of employees and students in the organization of educational work.

5.1. To stimulate the work of employees and students of ISM "IUK" on the organization of educational work, moral incentives are provided.

5.2. Moral rewards:

- rewarding with diplomas, certificates, certificates of the participants of the events;
- Announcement of gratitude on behalf of the rector, vice-rector (dean) to the employees of the ISM "IUK" for their active participation in the organization of educational work.