

"APPROVED"
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REGULATION

on the modular grade-rating system for assessing the knowledge of students in the "IUK"

This provision (hereinafter referred to as the Regulation) was developed on the basis of:

- The Law of the Kyrgyz Republic "On Education" dated April 30, 2003 № 92 (As amended by the Laws of the Kyrgyz Republic dated July 1, 2019 № 78);
- **Missions** of the AC "IUK" is a training of internationally recognized, free-thinking specialists, open to change and capable of transforming knowledge into values for the benefit of society development, dated February 20, 2019, Minutes of the Scientific Council of the "IUK" №. 46;
- **Development strategies** of the "IUK" is a defining the development strategy of the university on the transition to a qualitatively new stage, to an innovative type of university, corresponding to its name "international";
- Regulations on the educational organization of higher professional education of the Kyrgyz Republic, approved by the Resolution of the Government of the Kyrgyz Republic of February 3, 2004 № 53.
- Regulations approved by the Resolution of the Government of the Kyrgyz Republic dated May 29, 2012 № 346.

- Regulations on ESTS, approved by the order of the Ministry of Education and Science of the Kyrgyz Republic dated August 06, 2009 № 824/1.

-the Charter of the "International University of Kyrgyzstan" (AC "IUK"), approved by the Ministry of Justice of the Kyrgyz Republic on February 6, 2017

- other normative local acts of the "IUK".

This Regulation regulates the use of a modular grade-rating system further - (MGRS) for assessing students' knowledge in the organization of the educational process on credit educational technology.

1. General Provisions.

The goals of the MGRS system are:

- improving the quality of training of students;
- stimulation of the systematic work of students for the entire period of study;
- detailed development, structuring, objectivity and transparency of means for assessing learning outcomes;
- visibility and accessibility of learning outcomes for all participants in the educational process;
- clearer distribution of responsibility in the educational process between the teacher and the student;
- development of research skills.

1.1. The rating system for assessing students' knowledge is a system for organizing the process of mastering the basic educational program in areas of higher education, based on a point-modular structure of the educational process. At the same time, the structuring of the content of each academic discipline by disciplinary modules is carried out and a regular assessment of the knowledge and skills of students is carried out using the current and midterm control of learning outcomes for each disciplinary module and the final control of the discipline as a whole.

1.2. Organization, preparation and implementation of ongoing monitoring of progress and midterm monitoring of students is a mandatory element of theoretical training and practice of the student.

1.3. The rating system for organizing the educational process and continuous knowledge monitoring allows you to:

- The student is given the opportunity to manage his/her time;
- The student chooses the procedure for completing the training tasks and independently plans their execution;
- The student has the opportunity to compare his/her level of knowledge with that of other students;
- The student has the appropriate rights (exam exemption);
- The learner selects direction of training (profile) at an earlier stage of training according to abilities and inclinations;
- Instructors gain the advantage of planning the educational process efficiently and rationally, organizing individual and creative work of students;
- The academic staff has the opportunity to stimulate effective training and objectively evaluate the performance of each student, each educational task;
- The teaching staff has the opportunity to make timely adjustments to the organization of the educational process;
- The teaching staff is able to accurately and objectively determine the final assessment by discipline.

1.4. Before the beginning of the academic year, the teacher of the department leading the discipline develops an AVN of the discipline, where he indicates the evaluation means of the educational discipline, on the basis of the Provision on the fund of evaluation funds of the educational program. The foundation of evaluation funds of educational discipline is included in the educational and methodological complex of disciplines of directions.

1.5. In the course of educational activity, the instructor evaluates the performance by the student of all types of work provided for by the foundation of evaluation tools of the educational discipline: studying theoretical material for classes, reports and messages, solving tasks, abstracts, reports, coursework, control works, etc.

1.6. The maximum score for each assessed type of activity of the student, the instructor indicates in the AVN of the discipline in the section "Evaluation Fund."

1.7. The value of the score to be placed varies from 0 to the maximum score set by the instructor for the activity to be evaluated.

1.8. The number of points provided for each discipline module consists of the maximum points of all evaluated activities included in this module and is determined by the teacher.

1.9. The student rating is defined as the average number of credits per semester, academic year, period of study. The rating is calculated in the AVN system, with an accuracy of two decimal places and serves to evaluate the academic work of students and rank them in the group, stream, course.

2. The main types of knowledge control of trainees within the framework of the grade- rating system.

2.1. **Current monitoring** of students' performance (hereinafter - monitoring) - operational control during the semester and assessment of the level of knowledge and degree of students' assimilation of educational material in logically completed sections (modules and chapters) of the corresponding discipline during its study in the form of acceptance of the module, abstracts, reports, control works.

2.2. **Progress check** (delivery of the module) carried out by the teacher and representing written control or computer testing of knowledge on theoretical material. Control issues of frontier control should include the full volume of the material of the discipline part (module), which allows to evaluate the knowledge of trainees on the studied material and correspond to the AVN of the discipline.

2.3. The results of the student's work in the semester are evaluated according to the current and milestone control. According to the results of current and progress check, the recalculation of rating points is valid.

2.4. The scores obtained by the student for the current, boundary control are recorded by the instructor in the AVN information system, after the end of the semester they are printed by the dean in the form of a statement and certified by the instructor, dean.

3. A formation technique grade - rating system for assessment of students' knowledge

3.1. Three types of columns defining are provided in the sheet of accounting of progress on grade - rating system of the "IUK" when receiving the module:

MG - the main grade for the module (current and progress control).

RG - repeating an examination grade (is given in writing, with the permission of the dean), is provided in quality of an opportunity, for students, to increase the main point and also at absence and not an opportunity to hand over the module, on valid to the reason. In this case to the student points in full, by results of his answers, on working off can be added. The dean's office grants permission for a repeating an examination according to the statement of the student.

AG – additional grade for the module, is provided for estimation of special or unplanned progress of the student in AMC of discipline.

If the MG and AG, less than 55, then MG and AG for the module are cancelled, the student repeats the module, points are entered in the column RG. The repeating an examination of the module is possible before the following progress check or if it is the finishing module, before final control.

3.2 In cases when the student skipped classes on valid or for the disrespectful reason, he has to write the application to the dean and after permission, fulfill them prior to the following progress check.

The instructor can add to modular grades, points for attendance.

Accrual of points based on student attendance results:

№	Attendance percentage	Grades awarded
1	0-54%	0 grade
2	55-69%	3 grades
3	70-84%	5 grades
4	85-100%	10 grades

3.3 If the student missed the **module** for a disrespectful reason from the result of his response or work, in the balloon equivalent, **10 to 20%** can be deducted.

3.4 Information on the training procedure in the semester, requirements for all types of control and the timing of their implementation is communicated by the instructor to the students in the first occupation.

3.5 All information on the schedule of all types of control is posted on the site of the university, the student is entitled to complete information on the results of achievement.

3.6 Students who are not certified in **50%** or more of the disciplines per semester are not allowed to the examination session and are recommended for expulsion from the University.

3.7 For the International School of Medicine

Each module is rated at 100 grades. Maximum grade -100, of which:

- a. attendance - 20 grades
- b. monitoring - 40 grades (20 grades - for practical work, 20 points - for control work)
- c. progress check (module delivery) - 40 grades

The final control (exam) in the discipline is estimated at a maximum of 100 grades. To assess student performance, the instructor can use the following scale of conformity of grades and points:

Grade and Score Compliance Scale				
Maximum score	Intervals			
	"unsatisfactory"	"satisfactory"	"good"	"excellent"
20	0-11	12-15	16-17	18-20
40	0-23	24-30	31-35	36-40
60	0-35	36-45	46-53	54-60
100	0-59	60-75	76-89	90-100

The student must work out the missed classes and the "unsatisfactory" grades obtained in the lesson. Acceptance of workouts is carried out on the day of the teacher's duty, as well as in the teacher's spare time.

Re-delivery of the module is provided only in the case of a good reason, which is determined by the dean. The duration is not later than 1 week after the module date.

The student is allowed to pass the next module regardless of the results of passing the previous one.

A student who has 40% or more passes in humanities and naturally scientific disciplines, and 30% or more passes in general professional and special disciplines for no good reason is not allowed to pass the final control in the discipline (exam).

A student is allowed to pass the final control (exam) if he has an average score in the discipline of 60 or more points.

A student has not learned the discipline if he has an average score/rating in the discipline less than 60 points.

4. Final control (exam).

4.1. Exams are a form of knowledge testing and are passed by students in strict accordance with the approved educational plans in the directions.

4.2. Exams shall be conducted within the deadlines established by the examination schedule, the teacher shall enter data into AVN before the examination. It is not allowed to take exams for students who have an average score in the discipline below the corresponding traditional "3," who do not have the "admission" of the dean in the score book.

4.3. **For faculties: "Diplomacy and international law", "Linguistics and regional studies", "Economy, computer technologies and humanities", Master's program:**

The final rating for the discipline is calculated as the sum of the average score for the discipline and the scores for the final control (exam). Points for final control are entered in AVN, the final rating is entered in the score book.

According to the results of the point system in the semester, the examiner issues an examination assessment without passing the exam that scored GPA, from 55 and above points - automatically (with the consent of the student). If the student does not agree with the results of the final control, the student has the right to pass the exam.

Rating (points)	Traditional rating for the exam
0 - to 54	unsatisfactory
55 - to 69 inclusive	satisfactory

70 – to 84 inclusive	good
over 85	excellent

Exams are accepted by examiners (professors, associate professors, senior instructors and instructors) who conducted classes in the presence of examiner assistants. According to the decision of the department, instructors who conducted other forms of classes in the group (practical, seminar, laboratory lessons) take part in the examination. The results of the change are subsequently entered in the examination list.

Exams are accepted on examination tickets. Examination tickets in disciplines are developed, discussed and executed by protocol at the meeting of the department.

The share of examination assessment is not more than 20% of the final assessment. Therefore, the maximum score of the final certification is 20 points. The examiner puts the assessments of the final certification (FC) in the examination list using the tools for measuring the knowledge of students of the final certification.

At the exam, the student is given a task (exam card), each exam card corresponds to 20 points.

4.4. For the International School of Medicine

The final rating for the discipline is calculated as the arithmetic average of the average score for the discipline and the score for the final control (exam). Points for final control are entered in AVN, the final rating is entered in the score book.

A student is automatically exempted from passing an exam in humanities and science if he has an average score in the discipline of 60-100 (satisfactory, good, excellent), in general professional and special disciplines he is not exempted.

The decision to release the student is made by the teacher together with the dean on the basis of the student's current performance (drawn up by the minutes of the department meeting).

The Department of Education, together with the Dean's Office, has the right to cut knowledge from exam-exempt students.

A student who has an average score in the discipline from 90 to 100, in case of lack of points for the "excellent" score in the exam (for reasons of excitement, ill health, etc.), has the right to receive an incentive score in the final control - from 10 to 15. In case of receiving an unsatisfactory assessment according to the final control, the student has the right to retake. Retaking will allow the student to quickly correct his academic performance without changing his academic status (without expulsion). Given the unsatisfactory score at the final control, retaking prevents a decrease in the score that a student can score.

Retaking № 1 of the final control is estimated at no more than 85 points.

Retaking № 2 of the final control in the discipline is estimated at no more than 75 points.

Retaking without reducing the final score is possible with the permission of the dean if the student has a good reason.

A student who has received an unsatisfactory rating on 2 replacements of the final control of the discipline is considered not to have learned this discipline and has academic debt in this discipline.

A student who has not learned 2 disciplines has the right, upon the permission of the dean, to complete a second course and eliminate academic arrears in this discipline within the next semester.

A student with 3 or more academic debts is expelled from the International School of Medicine "IUK".

4.5. As a result, the student is given a traditional score that corresponds to the points received.

4.6. After the exam, the next day, the teacher is obliged to personally submit the results to the AVN system and assure them a signature in the paper sheet in the dean's office of the faculty.

5. Interaction of MGRS participants in knowledge assessment.

The MGRS participants are students, undergraduates, faculty members of the department, deaneries, the Department of Education and the department of the MQCOI and RE.

Department of Education:

- monitors the implementation of the situation;
- supervises the completion of examination lists, the IS AVN, training cards and ball registers;
- summarizes, analyzes the information (report) provided by the deans on the results of the rating control of student performance by semesters.

Control and AVN Automation Department:

- controls the AVN system;
- controls the correctness and timeliness of data entry into AVN academic staff, departments and deans

MQCOI and RE Department:

- develops instructional and methodological materials on MGRS (regulations, instructions, recommendations, etc.);
- provides training to academic staff on the fundamentals of the MGRS organization;
- supervises the development and use of evaluation funds for training disciplines, making adjustments and proposals;
- monitors the quality of student education;
- summarizes, analyzes the information provided by the deans on the results of the rating control of student performance in the areas as a whole;
- studies, generalizes and exchanges experience in the application of MGRS for students;

Dean of faculties:

- monitor the timeliness and completeness of all necessary data on the student's performance in the list;
- monitor student attendance and pay for the training contract;
- conduct individual work with students based on the analysis of performance data;
- collect information on the results of the student performance rating control.
- produce, register, issue, receive, store lists;
- monitor the occupancy of the AVN system.

Departments:

- implement MGRS;
- regularly analyze information on the current work of trainees and intermediate ratings and their results;
- develop and implement measures to eliminate identified deficiencies;
- summarize the experience of MGRS trainers to improve and actively implement innovative approaches to the learning process.

Academic staff:

- create and indicate funds for evaluation funds of disciplines within the AMC;
- independently choose the methods of work and types of quality control of the learner's knowledge;
- organize training activities of students and evaluate it in accordance with the maximum possible points provided for the performance of a specific type of work;
- familiarize students at the beginning of each semester with the peculiarities of work on the point rating system in a specific discipline for a given semester;
- participate in the compilation and organization of the exchange of experience according to the rating system.

Students:

- familiarize themselves with the content of the funds of the evaluation tools of educational disciplines and Regulation for the purpose of organizing educational (including independent) work on the study of discipline;
- perform all types of educational work (including independent work) during the semester and report on their implementation within the deadlines specified in the relevant documents.